

Coal City Public Library District

Regular Board Meeting

April 9, 2024

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Debi Trotter
Renee McLuckie	Dean Vigna
Steve Smith	

Absent:

Becky Sipple and Betsy Stahler

Others present:

Jolene Franciskovich, Library Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
René Norris, Head of Youth Services

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. March 12, 2024 Regular Board Meeting Minutes
2. Action of Bills

Motion by Steve Smith and second by Renee McLuckie that

The Board approve the consent agenda items: (1) March 12, 2024 Regular Board Meeting Minutes; and (2) Action of Bills.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Smith, Vigna, and Trotter

Absent: Sipple and Stahler

CORRESPONDENCE

None

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

YOUTH SERVICES REPORT

René Norris, Head of Youth Services presented the Board of Trustees with a departmental report. Youth Services does 19 outreach storytimes per week in addition to two Lapsit, three Terrific Tot, three Preschool storytimes and two Eager Reader classes in the library. There have been 1,127 children's programs in 2023 with 19,942 attendees and 103 teen programs with 1,907 attendees.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for March (attached). Jolene discussed the request of Shayla O'Keefe to donate the micro food pantry and food storage locker to the Library that is located at Help 4 Hope.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie reviewed the Budget FY23-24 third quarter report with the Board of Trustees. A Budget Committee meeting was scheduled for Wednesday, May 8 at 9:00 a.m. in the Annex A.

Policy

Chairman Crawford discussed with the Board of Trustees recommended changes to the Crisis Communication Plan and the Board of Trustees Policy. This Plan and Policy will be considered for approval at the next regular Board meeting.

Building and Grounds

President Trotter discussed the kitchen remodel. The Committee is currently gathering additional information to bring back to the Board.

A Building and Grounds Committee meeting was scheduled for Tuesday, May 7 at 10:00 a.m. in Annex B.

Library Director Jolene Franciskovich presented the Board of Trustees an update on the electrical panel.

Bylaws

President Trotter discussed the proposed changes to the Bylaws. They will be considered for approval at the next regular Board meeting.

NEW BUSINESS

Micro Food Pantry and Food Locker

The Trustees discussed the donation of the Micro Food Pantry and Food Locker.

Motion by Carol Crawford and second by Renee McLuckie that

The Board approve relocating the Micro Food Pantry and Food Locker to the Library.

Motion carried by roll call vote.

Ayes: Smith, Vigna, Crawford, McLuckie, and Trotter

Absent: Sipple and Stahler

Board Service Awards

Vice President Smith presented President Debi Trotter with a five year Board Member service award. Becky Sipple was absent but was also acknowledged for a five year Board Member service award.

Annual Director Evaluation

President Trotter presented the Board of Trustees with the annual Library Director's evaluation to complete, put their name at the top and return in a sealed envelope with their name on it, and place in President Trotter's box on or before Friday, April 19 at 6:00 p.m. President Trotter will then compile the results and have them back in each Trustee's box by Wednesday, April 24 at 12:00 p.m.

A Special Board meeting to discuss the Annual Director's Evaluation was scheduled for Tuesday, April 30 at 4:30 p.m. in Annex A.

Trustee Open Discussion

The Trustees discussed recent articles on library trends.

ANNOUNCEMENTS

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| April 30 | Special Board Meeting of the Coal City Public Library District at 4:30 p.m. in the Irving Street Annex |
| May 8 | Trustee agenda deadline |
| May 14 | Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex |

ADJOURNMENT

Motion by Steve Smith and second by Dean Vigna that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Smith, Vigna, Crawford, McLuckie, and Trotter

Absent: Sipple and Stahler

Meeting was adjourned at 7:55 p.m.

Signature: _____ May 14, 2024
Carol Crawford, Secretary