

Coal City Public Library District

Regular Board Meeting

August 20, 2024

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Renee McLuckie	Betsy Stahler
Becky Sipple	Debi Trotter
Steve Smith	Dean Vigna

Trustees absent:

Carol Crawford

Others present:

Jolene Franciskovich, Library Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Katie Ludes, Resident

President Trotter appointed Renee McLuckie as Secretary Pro Tem in the absence of Secretary Carol Crawford.

CORRECTIONS TO AGENDA

President Trotter indicated that Mike Perry with Chamlin & Associates would not be able to attend the meeting and therefore Jolene Franciskovich will give an update on the fire pump room remodel.

CONSENT AGENDA

1. July 9, 2024 Regular Board Meeting Minutes
2. Action of Bills
3. Firearms Policy
4. Freedom of Information Policy
5. Library Parking Lot Policy
6. Unattended Children in the Library Policy

Motion by Betsy Stahler and second by Renee McLuckie that

The Board approve the consent agenda items: (1) July 9, 2024 Regular Board Meeting Minutes; (2) Action of Bills; (3) Firearms Policy; (4) Freedom of Information Policy; (5) Library Parking Lot Policy; and (6) Unattended Children in the Library Policy.

Motion carried by roll call vote.

Ayes: Vigna, McLuckie, Sipple, Smith, Stahler, and Trotter

Absent: Crawford

CORRESPONDENCE

A thank you note was received from Mary Jo Breneman. The Audie Murphy movie collection was donated in memory of Robert Soukup Sr. by the Starks Family. A monetary donation was received from the Village of Coal City in memory of Linda Kay Lindeman.

PUBLIC COMMENT

Katie Ludes was present from the public but made no public comment.

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for July (attached).

Assistant Director Leah Bill presented the Board of Trustees with a Tech Services Report. Mike Kessler has retired. Ashley Swanson has been hired as a MARC cataloger for approximately 10 hours per week. Brian Grega has taken on 10 hours per week to do item entry and will be training for MARC cataloging. Leah has been working on a new website for the Library which will meet the ADA website guidelines.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie discussed the Ordinance 24-1 Budget and Appropriation Ordinance for the FY 24-25.

Motion by Renee McLuckie and second by Steve Smith that

The Board adopt Ordinance No. 24-1 Budget and Appropriation Ordinance for the FY 24-25.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, and Trotter

Absent: Crawford

Policy

President Trotter scheduled a meeting on Thursday, September 5 at 10:00 a.m. in the Annex to review the following policies: (1) Credit Card Policy; (2) Investment Policy; and (3) Computer and Internet Policy.

Building and Grounds

Chairman Vigna gave an update to the Board of Trustees on the kitchen remodel.

Library Director Franciskovich gave an update on the fire pump remodel. The bid package is expected to be finalized soon.

AD HOC COMMITTEE REPORT

Minute Review Committee

Chairman Smith reported the committee reviewed the secretary's minutes for the past year and they were complete and accurate.

Motion by Steve Smith and second by Renee McLuckie that

The Board approve the Minute Review Committee's Secretary's Audit as presented.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, and Trotter

Absent: Crawford

NEW BUSINESS

Trustee Open Discussion

The Trustees discussed recent articles on library trends.

ANNOUNCEMENTS

September 2 Closed for Labor Day

September 4 Trustee agenda deadline

September 10 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m. in the Irving Street Annex

ADJOURNMENT

Motion by Dean Vigna and second by Becky Sipple that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Vigna, McLuckie, Smith, Stahler, and Sipple

Absent: Crawford

Meeting was adjourned at 7:02 p.m.

Signature: _____ September 10, 2024
Carol Crawford, Secretary