

Coal City Public Library District

Regular Board Meeting

February 8, 2022

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Betsy Stahler
Becky Sipple	Debi Trotter
Steve Smith	Dean Vigna

Trustees absent:

Renee McLuckie

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

President Trotter added two items (1) Casual Friday and (2) Library Director Evaluation Form under New Business after Sexual Harassment Prevention Training on the Agenda.

CONSENT AGENDA

1. January 11, 2022 Regular Board Meeting Minutes
2. Action of Bills

Motion by Carol Crawford and second by Becky Sipple that

The Board approve the consent agenda items (1) January 11, 2022 Regular Board Meeting Minutes, and (2) Action of Bills.

Motion carried by roll call vote.

Ayes: Stahler, Vigna, Crawford, and Sipple

Abstain: Smith and Trotter

Absent: McLuckie

CORRESPONDENCE

A thank you note was received from Cindy Starks.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Library Director Jolene Franciskovich presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for January (attached).

STANDING COMMITTEE REPORTS

Policy

Chairman Crawford discussed proposed changes to the following policies: Personnel Policy, Occupational Dictionary, Drug and Alcohol Free Library Policy, and Patron Use and Behavior Policy.

Building & Grounds

Chairman Becky Sipple scheduled a committee meeting for Friday, February 25 at 11:00 a.m. at the front desk and then in Annex A to discuss flooring in the back hallways.

NEW BUSINESS

Sexual Harassment Prevention Training

The Board of Trustees turned in their Sexual Harassment Prevention Training completion certificates.

Casual Friday

The Board of Trustees discussed allowing staff to wear jeans for casual Fridays. There were no objections to this change in the dress code.

Library Director Evaluation Form

Vice President Smith provided the Board of Trustees with a new proposed Library Director Evaluation Form to review and consider any changes at the next meeting.

Board of Trustees Policy

The Board of Trustees discussed pages 32 thru 35 of the Board of Trustees Policy. The Trustees are to review pages 36 thru 41 for the next meeting.

Resolution 21-4 Resolution Authorizing Appeal to the State of Illinois Property Tax Appeal

Board

The Board of Trustees discussed Resolution 21-4.

Motion by Steve Smith and second Besty Stahler that

The Board adopt Resolution 21-4 Resolution Authorizing Appeal to the State of Illinois Property Tax Appeal Board.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, Sipple, Smith, Stahler, and Trotter

Absent: McLuckie

ANNOUNCEMENTS

March 2 Trustee agenda items deadline

March 8 Regular monthly meeting of the Coal City Public Library District held in the Irving Street Annex starting at 6:30 p.m.

ADJOURNMENT

Motion by Dean Vigna and second by Becky Sipple that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

Absent: McLuckie

Meeting was adjourned at 7:23 p.m.

Signature: _____ March 8, 2022
Carol Crawford, Secretary