

Coal City Public Library District

Regular Board Meeting

February 9, 2021

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Debi Trotter
Lois Phillips	Dean Vigna
Becky Sipple	

Trustees absent:

Renee McLuckie	Steve Smith
----------------	-------------

Others present:

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
Cindy Starks, Communications Coordinator

**CORRECTIONS TO AGENDA**

None.

**CONSENT AGENDA**

1. January 12, 2021 Regular Board Meeting Minutes
2. Action of Bills

Motion by Becky Sipple and second by Carol Crawford that

**The Board approve the consent agenda items: 1. January 12, 2021 Regular Board Meeting Minutes, and 2. Action of Bills.**

Motion carried by roll call vote.

Ayes: Crawford, Sipple, Vigna, and Phillips

Abstain: Trotter

Absent: McLuckie and Smith

## **CORRESPONDENCE**

The book “Gordon Ramsay Quick and Delicious” was donated in memory of Hazel Grega and the book “Grand Canyon National Park 100 Views” was donated in memory of Emily Lindsay by Jolene Franciskovich. The books “Pray, Decide and Don’t Worry by Bobbi and Jackie Angel, “The Saint Makers” by Joe Drape and “My Life with the Saints” by James Martin were donated in memory of Mary Shankland by the Starks Family.

## **PUBLIC COMMENT**

None.

## **TREASURER’S REPORT**

Library Director Jolene Franciskovich presented a written treasurer’s report (attached). The report will be filed for audit.

## **DIRECTOR’S PROGRESS AND SERVICE REPORT**

Library Director Jolene Franciskovich submitted the director’s report, which included the statistics for January (attached).

## **STANDING COMMITTEE REPORTS**

### **Policy**

Chairman Crawford discussed the proposed changes to the (1) Reader’s Advisory Policy, (2) Americans With Disabilities Act Policy, (3) Violence Prevention Policy; and (4) Patron Use and Behavior Policy. These policies will be considered for approval at the next regular Board meeting.

### **Bylaws**

Chairman Crawford scheduled a committee meeting for Wednesday, March 3 at 10:00 a.m. in the reference area.

## **NEW BUSINESS**

### **Sexual Harassment Prevention Training**

President Phillips asked the trustees to turn in the certificate of completion of the Sexual Harassment Prevention Training. Certificates of Completion were received from all seven trustees and will be filed.

### **Library Board Evaluation of Meetings Survey Results**

President Phillips discussed the results of the Library Board Evaluation of Meetings Survey.

### **Short Takes for Trustees**

The trustees reviewed and discussed a training video on evaluating the Library Director.

### **Library Trivia**

President Phillips provided the Board with a trivia question to familiarize themselves with the parliamentary procedure during meetings.

### **ANNOUNCEMENTS**

March 3        Trustee agenda items deadline

March 9        Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in  
the Library Meeting Room, 85 N. Garfield Street, Coal City

### **ADJOURNMENT**

Motion by Debi Trotter and second by Becky Sipple that

**The Board adjourn.**

Motion carried by roll call vote.

Ayes: Trotter, Vigna, Crawford, Sipple, and Phillips

Absent: McLuckie and Smith

Meeting was adjourned at 7:16 p.m.

Signature: \_\_\_\_\_ March 9, 2021  
Carol Crawford, Secretary