

Coal City Public Library District

Regular Board Meeting

January 14, 2025

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Assistant Library Director called the roll.

Trustees present:

Carol Crawford	Betsy Stahler
Becky Sipple	Debi Trotter
Steve Smith	Dean Vigna

Absent:

Renee McLuckie

Others present:

Jolene Franciskovich, Library Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
René Norris, Head of Youth Services

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. December 10, 2024 Regular Board Meeting Minutes
2. Personnel Policy excerpt
3. Prohibiting Harassment, Discrimination and Retaliation Policy
4. Action of Bills

Motion by Betsy Stahler and second by Carol Crawford that

The Board approve the consent agenda items: (1) December 10, 2024 Regular Board Meeting Minutes; (2) Personnel Policy excerpt; (3) Prohibiting Harassment, Discrimination and Retaliation Policy; and (4) Action of Bills.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, Sipple, Smith, Stahler, and Trotter

Absent: McLuckie

CORRESPONDENCE

Thank you notes were received from Jolene Franciskovich, Leah Bill, Cindy Starks, and René Norris.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Library Director Jolene Franciskovich presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for December (attached).

HEAD OF ADULT SERVICES REPORT

René Norris, Head of Youth Services discussed with the Board of Trustees the various programs offered by Youth Services. In 2024 there were 1,068 children's programs with 21,531 attending and 104 teen programs with 2,487 attending.

STANDING COMMITTEE REPORTS

Budget

Library Director Jolene Franciskovich reviewed the FY 24-25 Quarter 2 Report with the Board of Trustees.

Policy

Chairman Crawford scheduled a Policy Committee meeting for Friday, January 31 at 10:00 AM to discuss the following policies: (1) Board ADA Policy; (2) Local Election Official Apparent Conformity Policy; (3) Patron Use and Behavior Policy; (4) Reference/Reader's Policy; and (5) Violence Prevention Policy.

NEW BUSINESS

Fire Pump Room Electrical Upgrade

Motion by Betsy Stahler and second by Becky Sipple that

The Board award the Fire Pump Room Electrical Upgrade Contract to the lowest bidder, MJ Electric in the amount of \$203,100.

Motion carried by roll call vote.

Ayes: Crawford, Sipple, Smith, Stahler, Vigna, and Trotter

Absent: McLuckie

Resolution 24-3

Motion by Steve Smith and second by Carol Crawford that

The Board adopt Resolution 24-3 a Resolution Providing for the Execution of an Intergovernmental Agreement with LIMRiCC.

Motion carried by roll call vote.

Ayes: Stahler, Vigna, Crawford, Sipple, Smith, and Trotter

Absent: McLuckie

Serving Our Public 4.0: Standards for Illinois Public Libraries

The Board of Trustees reviewed Chapters 10 through 13 for Serving Our Public 4.0: Standards for Illinois Public Libraries. This concludes the review of the Standards as required by the State Library to apply for the FY2025 Per Capita Grant.

Annual Sexual Harassment Prevention

President Debi Trotter discussed the requirement of the Board of Trustees to complete the Annual Sexual Harassment Prevention training.

Director Retirement

Library Director Jolene Franciskovich presented the Board of Trustees with her official letter of resignation effective July 1, 2025.

Trustee Open Discussion

The Trustees discussed recent articles on library trends.

ANNOUNCEMENTS

- | | |
|-------------|----------------------------------------------------------------------------------------------------------|
| February 5 | Deadline for Agenda |
| February 11 | Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex |

ADJOURNMENT

Motion by Steve Smith and second by Carol Crawford that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, Sipple, and Trotter

Absent: McLuckie

Meeting was adjourned at 7:49 p.m.

Signature: _____ February 11, 2025
Carol Crawford, Secretary