

Coal City Public Library District

Regular Board Meeting

January 8, 2019

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Lois Phillips
Nancy DeAngelo	Steve Smith
Renee McLuckie	Ruth Tomlinson
Kristine McPherson	

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Deborah Trotter, Resident

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. December 11, 2018 Regular Board Meeting Minutes
2. Action of Bills
3. Personnel Policy Update

Motion by Steve Smith and second by Carol Crawford that

The Board approve Consent Agenda items 1.) December 11, 2018 Regular Board Meeting Minutes, 2.) Action of Bills and 3.) Personnel Policy Update.

Motion carried by roll call vote.

Ayes: McLuckie, DeAngelo, Smith, Tomlinson, McPherson, Crawford, and Phillips

Nays: None

CORRESPONDENCE

Thank you notes were read from Help 4 Hope and several library employees. A donation of the book "Paper Hugs" was received from Bradley and Owen Burla.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for December (attached). Communications Coordinator Cindy Starks reported to the Board of Trustees on the Coalers Business Alliance (a group of area businesses) and their upcoming GAL-entine's Day event on Thursday, February 7 from 4:00 to 8:00 pm. This event encourages people to visit and/or shop at local businesses for an opportunity to win raffle prizes donated by all the businesses participating and which will be on display at the library.

STANDING COMMITTEE REPORT

Budget

Chairman McLuckie reviewed and discussed the FY 2018-19 2nd Quarter Report with the Board of Trustees.

Policy

Motion by Steve Smith and second by Nancy D'Angelo that

The Board approve the following changes to the Occupational Dictionary: Add 1.) Head of Youth Services, 2.) Youth Services Librarian and 3.) Youth Services Clerk. Delete 1.) Head of Children's Services, 2.) Head of Teen Services, 3.) Children's Services Summer Clerk, 4.) Teen Services Librarian, 5.) Teen Services Clerk, 6.) Children's Services Librarian, 7.) Children's Services Summer Page and 8.) Children's Services Page.

Motion carried by roll call vote.

Ayes: DeAngelo, Smith, Tomlinson, McPherson, Crawford, McLuckie, and Phillips

Nays: None

Chairman Smith set a meeting for Friday, February 18 at 11:00 am to discuss 1.) Americans with Disabilities Act, 2.) Reference/Reader's Advisory and 3.) Violence Prevention Policy in the Library Director's office.

Building and Grounds

Chairman DeAngelo discussed chairs for the meeting room. The newly purchased chairs for the main floor public area are scheduled to be delivered January 25.

The committee set a meeting for Friday, February 18 at 12:00 pm in the Library Director's office.

NEW BUSINESS

Library Board Evaluation of Meetings

The Board of Trustees were given a Library Board Evaluation of Meetings form to complete. Jolene Franciskovich, Leah Bill and Cindy Starks were asked to also complete questions 1 thru 21 of the form. Forms are to be submitted to President Phillips on or before Saturday, January 12.

ANNOUNCEMENTS

February 6 Trustee agenda deadline

February 12 Regular monthly meeting of the Coal City Public Library District
at 6:30 pm, Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Steve Smith and second by Renee McLuckie that

The Board adjourn the January 8, 2019 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, McPherson, Crawford, McLuckie, DeAngelo, and Phillips

Nays: None

Meeting was adjourned at 6:55 pm.

Approved: _____

Signature: _____ February 12, 2019
Steve Smith, Secretary