

Coal City Public Library District

Regular Board Meeting

July 13, 2021

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith
Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Library Director
Cindy Starks, Communications Coordinator
Besty Stahler, Resident

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. June 8, 2021 Regular Board Meeting Minutes
2. Action of Bills
3. Strategic Plan 2021-2026

Motion by Steve Smith and second by Becky Sipple that

The Board approve the consent agenda items (1) June 8, 2021 Regular Board Meeting Minutes, (2) Action of Bills, and (3) Strategic Plan 2021-2026.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, and Trotter

Abstain: Smith

CORRESPONDENCE

Sue Carugati sent a thank you note for all of the interesting digital subjects the library provides such as Universal Class, Flipster, and CreativeBug. She was thankful that staff helped her sign up on these resources and she is enjoying them immensely. She also enjoys the Memory Keepers and Paper and More programs the library provides.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Chairman McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for June (attached). Jolene updated the Board of Trustees on FAIRCOM's status concerning the Dresden Power Station.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie announced the library will publish the public notice of the Tentative Budget and Appropriation Ordinance 21-1 for the Fiscal Year 21-22.

Chairman McLuckie provided the Board of Trustees with the FY20-21 Q4 Report for their review and discussion.

Policy

Chairman Crawford discussed with the Board of Trustees the proposed changes to the following policies: (1) Finance Policy, (2) Library Card Policy, (3) Material and Monetary Donations Policy, (4) Personal Property Policy, (5) Reimbursement of Travel Policy, (6) Security Camera Policy, and (7) Social Media Policy. These policies will be considered for approval at the next regular Board meeting.

Building and Grounds

Chairman Sipple gave a report on the committee's walkthrough of the library conducted on June 28. They will be looking at replacing the carpeting behind the circulation desk and in the circulation back office. Chair mats were suggested for the public computers and tree trimming needs to be done.

Chairman Sipple scheduled a committee meeting for Friday, August 6 at 10:00 a.m. at West Flooring.

NEW BUSINESS

Trustee Appointment

President Trotter introduced resident Betsy Stahler. Betsy attended the meeting to observe and be considered for the trustee vacancy. The Board will vote at the next meeting on filling the trustee vacancy with Betsy Stahler. If appointed, the position would be held until the next trustee election in April 2023.

Minute Review Committee

President Trotter discussed the Illinois State Library's Annual Report requirement for the FY20-21 general Board meeting and special Board meeting minutes to be reviewed. Steve Smith and Debi Trotter volunteered to serve on the committee and review the minutes.

Published List of Donors

President Trotter pointed out to the Board of Trustees that in the Material and Monetary Donations Policy in their packets the library accepts donations and they can be given anonymously. Donations are recorded in the Board meeting minutes, posted on Facebook and published in the e-newsletter.

ANNOUNCEMENTS

- August 18 Trustee agenda items deadline
- August 24 Public Hearing concerning Tentative Budget and Appropriation Ordinance held in the Irving Street Annex starting at 6:15 p.m.
- August 24 Regular monthly meeting of the Coal City Public Library District held in the Irving Street Annex starting at 6:30 p.m.

ADJOURNMENT

Motion by Carol Crawford and second by Renee McLuckie that

The Board adjourn.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Vigna, Crawford, and Trotter

Meeting was adjourned at 7:17 p.m.

Signature: _____ August 24, 2021
Carol Crawford, Secretary