

Coal City Public Library District

Regular Board Meeting

June 11, 2024

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith	Dean Vigna
Renee McLuckie	Betsy Stahler	
Becky Sipple	Debi Trotter	

Others present:

Jolene Franciskovich, Library Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Ryan Hansen, Chamlin & Associates

CORRECTIONS TO AGENDA

President Trotter moved the Bruner, Cooper & Zuck Engineering Proposal up on the agenda to appear after the Consent Agenda.

CONSENT AGENDA

1. May 14, 2024 Regular Board Meeting Minutes
2. Action of Bills
3. Ordinance 23-3 Ordinance Setting Meeting Dates for FY 2024-2025

Motion by Renee McLuckie and second by Betsy Stahler that

The Board approve the consent agenda items: (1) May 14, 2024 Regular Board Meeting Minutes; (2) Action of Bills; and (3) Ordinance 23-3 Ordinance Setting Meeting Dates for FY 2024-2025.

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, McLuckie, Sipple, and Trotter

Bruner, Cooper & Zuck Engineering Proposal

Ryan Hansen from Chamlin & Associates discussed the proposal of Bruner, Cooper & Zuck for preparation of the electrical service bid for the fire pump renovation.

Motion by Steve Smith and second by Renee McLuckie that

The Board approve the Bruner, Cooper & Zuck, Inc. engineering services proposal for the bidding phase of the fire pump room in the amount of \$18,500.

Motion carried by roll call vote.

Ayes: Stahler, Vigna, Crawford, McLuckie, Sipple, Smith, and Trotter

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer Renee McLuckie presented a written treasurer's report (attached). Renee and Jolene Franciskovich explained the new Midland States Bank Sweep Account that was recently set up. The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Cindy Starks gave a Communications Coordinator update to the Board of Trustees.

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for May (attached). The Board of Trustees received an update on the GE Hitachi tax appeal. Jolene informed the Board of Trustees she was approached by the Coal City Lions Club and the Village of Coal City requesting that the Library host 5 farmers market events this summer. The Board of Trustees had no objection.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie discussed Ordinance 23-4 amending the Budget and Appropriation Ordinance. Motion by Renee McLuckie and second by Carol Crawford that

The Board adopt Ordinance 23-4 an Ordinance Amending Budget and Appropriation Ordinance 23-1.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, Smith, Stahler, and Trotter

Chairman McLuckie discussed the proposed salary scale FY24-25 with the Board of Trustees.

Motion by Renee McLuckie and second by Betsy Stahler that

The Board approve the proposed Salary Scale for FY24-25 effective as of January 1, 2025.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

Motion by Renee McLuckie and second by Carol Crawford that

The Board approve a merit increase of up to 5% effective as of July 1, 2024 for all employees.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Stahler, Vigna, and Trotter

Chairman McLuckie discussed the chronology with the Board of Trustees. This contains financial filing dates and deadlines for the Library.

Chairman McLuckie discussed the Working Budget with the Board of Trustees. This will be considered for approval at the next Board meeting.

Policy

Chairman Crawford scheduled a committee meeting on Tuesday, June 25th at 10:00 a.m. in Annex B to review the Freedom of Information Act, Unattended Children, Parking Lot, and Firearms Policies.

NEW BUSINESS

Resolution 23-6 Non-Resident Cards

Motion by Betsy Stahler and second by Steve Smith that

The Board adopt Resolution 23-6 a Resolution Authorizing Non-Resident Cards.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Stahler, Vigna, Crawford, McLuckie, and Trotter

Closed Session

Motion by Carol Crawford and second by Renee McLuckie that

The Board enter into closed session under 5 ILCS 120/2 (21) to discuss the semi-annual review of closed meeting minutes.

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, McLuckie, Sipple, and Trotter

Entered Closed: 7:35 p.m.

Returned to Open: 7:41 p.m.

Semi-Annual Review of Closed Minutes

Motion by Carol Crawford and second by Renee McLuckie that

The Board open and approve the closed meeting minutes from December 12, 2023 and April 30, 2024, and destroy the audio tapes for closed session minutes from June 14, 2022 #1 and June 14, 2022 #2 as they have been approved, opened and are 18 months old or older.

Motion carried by roll call vote.

Ayes: Stahler, Vigna, Crawford, McLuckie, Sipple, Smith, and Trotter

Closed Session

Motion by Renee McLuckie and second by Betsy Stahler that

The Board enter into closed session under 5 ILCS 120/2 (1) to discuss the Library Director compensation.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, Smith, Stahler, and Trotter

Entered Closed: 7:44 p.m.

Returned to Open: 7:58 p.m.

Director Salary

Motion by Renee McLuckie and second by Carol Crawford that

The Board approve the Library Director salary increase in the amount of 4% as of July 1, 2024.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

Trustee Open Discussion

Dean Vigna updated the Board of Trustees on the meeting at Crown Custom Cabinetry’s showroom for the kitchen remodel. They selected the cabinet style, paint color of cabinets, quartz countertop, and hardware. Jolene and Leah will be picking out a stainless steel under mounted sink and faucets.

The project is on a 10-12 week timeline.

ANNOUNCEMENTS

- July 2 Trustee agenda deadline
- July 4 Closed for Fourth of July
- July 9 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex

ADJOURNMENT

Motion by Becky Sipple and second by Dean Vigna that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Stahler, Vigna, Crawford, McLuckie, and Trotter

Meeting was adjourned at 8:05 p.m.

Signature: _____ July 9, 2024
Carol Crawford, Secretary