

Coal City Public Library District

Regular Board Meeting

March 12, 2019

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Lois Phillips
Renee McLuckie	Steve Smith
Kristine McPherson	Ruth Tomlinson

Trustees absent:

Nancy DeAngelo

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Debi Trotter, Resident

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. February 12, 2019 Regular Board Meeting Minutes
2. Action of Bills
3. Americans with Disabilities Act (ADA) Policy/Procedures
4. Reference/Reader's Advisory Policy
5. Violence Prevention Policy

Motion by Steve Smith and second by Kris McPherson that

The Board approve Consent Agenda items 1.) February 12, 2019 Regular Board Meeting Minutes, 2.) Action of Bills, 3.) Americans with Disabilities Act (ADA) Policy/Procedures, 4.) Reference/Reader's Advisory Policy and 5.) Violence Prevention Policy.

Motion carried by roll call vote.

Ayes: Tomlinson, McPherson, Crawford, McLuckie, Smith, and Phillips

Absent: DeAngelo

Nays: None

CORRESPONDENCE

Trustee Smith read a note from Kathy Walsh at the Coal City Middle School Library thanking the library for the used chairs that were donated.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for February (attached).

STANDING COMMITTEE REPORT

Policy

Chairman Smith set a committee meeting on Thursday, April 4 at 3:00 pm in the Library Director's office to discuss the following policies: (1) Identity Protection Policy, (2) Interlibrary Loan Policy; and (3) Volunteer Policy.

Building and Grounds

Since the committee did not meet on February 26, Trustee Smith set a committee meeting on Wednesday, April 3 at 3:00 pm in the Library Director's office.

Bylaws

Chairman Tomlinson set a committee meeting on Tuesday, March 19 at 9:15 am in the Library Director's office.

NEW BUSINESS

Trustee Circulation Training Report

The Board of Trustees discussed in detail the voluntary training five trustees received from circulation staff.

Library Director Evaluation

President Phillips notified the Board of Trustees that the Library Director evaluation process had begun. Evaluation packets for trustees will be distributed at the April board meeting.

National Library Week

National Library Week is April 7-13. There are nine staff members receiving service awards this year. Trustee McLuckie will take care of purchasing the awards for the staff members. Staff members will be invited to attend the April board meeting to be recognized for their years of service.

Self-Check Feasibility Study

Main motion by Steve Smith and second by Renee McLuckie that

The Board approve the purchase of a self-checkout station for the library for \$3,556.88.

Amend motion by Ruth Tomlinson and second by Kris McPherson that

The Board amend the motion to strike out “for \$3,556.88” and insert “not to exceed \$4,000.00.”

Motion carried by a roll call vote.

Ayes: McPherson, Crawford, McLuckie, Smith, Tomlinson, and Phillips

Absent: DeAngelo

Nays: None

President Phillips stated the amended main motion as follows:

The Board approve the purchase of a self-checkout station for the library not to exceed \$4,000.00.

Motion carried by a roll call vote.

Ayes: Crawford, McLuckie, Smith, Tomlinson, McPherson, and Phillips

Absent: DeAngelo

Nays: None

ANNOUNCEMENTS

April 2 Consolidated Election

April 3 Trustee agenda deadline

April 7-13 National Library Week themed “Libraries = Strong Communities”

April 9 Regular monthly meeting of the Coal City Public Library District
at 6:30 pm, Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Steve Smith and second by Carol Crawford that

The Board adjourn the March 12, 2019 Regular Board meeting.

Motion carried by a roll call vote.

Ayes: Smith, Tomlinson, McPherson, Crawford, McLuckie, and Phillips

Absent: DeAngelo

Nays: None

Meeting was adjourned at 7:29 pm.

Approved: _____

Signature: _____ April 9, 2019
Steve Smith, Secretary