

Coal City Public Library District

Regular Board Meeting

March 14, 2023

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Betsy Stahler
Becky Sipple	Debi Trotter
Steve Smith	Dean Vigna

Trustees absent:

Renee McLuckie

Others present:

Jolene Franciskovich, Library Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Bryan Gilligan, Head of Reference

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. February 14, 2023 Regular Board Meeting Minutes
2. Action of Bills
3. Americans with Disabilities Act Policy/Procedures
4. Local Election Official Conformity Policy
5. Patron Use and Behavior Policy
6. Reference/Reader's Advisory Policy
7. Violence Prevention Policy

Motion by Carol Crawford and second by Betsy Stahler that

The Board approve the consent agenda items: (1) February 14, 2023 Regular Board Meeting Minutes; (2) Action of Bills; (3) Americans with Disabilities Act Policy/Procedures; (4) Local Election Official Conformity Policy; (5) Patron Use and Behavior Policy; (6) Reference/Reader's Advisory Policy; and (7) Violence Prevention Policy.

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, Sipple, and Trotter

Absent: McLuckie

CORRESPONDENCE

The book “The World of Juliette Kinzie” was donated by the Starks Family in memory of Shirley Miller.

PUBLIC COMMENT

None.

TREASURER’S REPORT

Library Director Jolene Franciskovich presented a written treasurer’s report (attached). The report will be filed for audit.

REFERENCE REPORT

Bryan Gilligan, Head of Reference, reported to the Board of Trustees on the Reference Department. Recent events held were Local History and Genealogy, Grundy County Historical Society on Local History, and the monthly We Remember event. Coming soon is Live Trivia and a Civil War program with Ron Marketti.

DIRECTOR’S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director’s report, which included the statistics for February (attached). Jolene added to the report that Governor Pritzker has signed the Illinois Paid Leave For All Workers Act. This Act only effects those employees that currently work less than 20 hours. Jolene also requested and the Board of Trustees approved the Library offering CCPLD cardholders during the entire month of April the opportunity to Read Away Their Fines. For every 15 minutes a person reads in the Library they get \$1 removed from their fines. The Board of Trustees had no objection to closing the Library on Friday, August 4 for an in-service training day for staff.

STANDING COMMITTEE REPORTS

Policy

Chairman Crawford scheduled a Policy Committee meeting for Thursday, March 23 at 10:00 a.m. in the Annex to discuss the following policies: (1) Identity Protection Policy; (2) Interlibrary Loan Policy; and (3) Volunteer Policy.

Building and Grounds

Chairman Sipple scheduled a Building and Grounds Committee meeting for Tuesday, March 28 at 11:00 a.m. in the Annex.

NEW BUSINESS

Decennial Committee on Local Government Efficiency

The Board discussed the requirements of the new Decennial Committee on Local Government Efficiencies Act and recommended residents for Jolene Franciskovich to contact to serve on the Committee.

Library Director Annual Evaluation

President Trotter directed Jolene Franciskovich to do her self-evaluation and told the Trustees that it would be included in their annual evaluation packets at the April meeting.

National Library Week

This year's National Library Week theme is "There's More to the Story." The Library Trustees discussed getting a food surprise for staff to enjoy during National Library Week.

Staff and Board Service Awards

There are four staff members receiving service awards as follows: (1) Emma Byers with 5 years; (2) Mike Kessler with 15 years; (3) Mary Jo Breneman with 30 years; and (4) Jolene Franciskovich with 35 years. There are two Trustees receiving service awards as follows: (1) Renee McLuckie with 10 years; and (2) Steve Smith with 10 years. Jolene Franciskovich will invite these staff members to the April meeting and will take care of getting the staff 5 year award gift and the two Trustee award gifts. Betsy Stahler will take care of getting the 15, 30 and 35 year staff award gifts.

ANNOUNCEMENTS

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| April 4 | Deadline for Agenda |
| April 7 & 8 | Closed for Easter Holiday |
| April 11 | Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex |
| April 23-29 | National Library Week themed "There's More to the Story." |

ADJOURNMENT

Motion by Steve Smith and second by Dean Vigna that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Stahler, Vigna, Crawford, Sipple, Smith, and Trotter

Absent: McLuckie

Meeting was adjourned at 7:26 p.m.

Signature: _____ April 11, 2023
Carol Crawford, Secretary