

Coal City Public Library District

Regular Board Meeting

March 9, 2021

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith
Lois Phillips	Debi Trotter
Becky Sipple	Dean Vigna

Trustees absent:

Renee McLuckie

Others present:

Jolene Franciskovich, Director  
Leah Bill, Assistant Director  
Cindy Starks, Communications Coordinator  
Bryan Gilligan, Head of Reference

**CORRECTIONS TO AGENDA**

None.

**CONSENT AGENDA**

1. February 9, 2021 Regular Board Meeting Minutes
2. March 3, 2021 Bylaws Committee Minutes
3. Action of Bills
4. Americans With Disabilities Act (ADA) Policy/Procedures
5. Patron Use and Behavior Policy
6. Reference/Reader's Advisory Policy
7. Violence Prevention Policy

Motion by Becky Sipple and second by Steve Smith that

**The Board approve the consent agenda items: 1. February 9, 2021 Regular Board Meeting Minutes, 2. March 3, 2021 Bylaws Committee Minutes, 3. Action of Bills, 4. Americans With Disabilities Act (ADA) Policy/Procedures, 5. Patron Use and Behavior Policy, 6. Reference/Reader's Advisory Policy, and 7. Violence Prevention Policy.**

Motion carried by roll call vote.

Ayes: Vigna, Crawford, Sipple, and Phillips

Abstain: Trotter and Smith

Absent: McLuckie

### **CORRESPONDENCE**

The book “Age Later” by Nir Barzilai was donated in memory of Mabel Gilligan by Jolene Franciskovich. The books “The Character of a Methodist” by David Wentz, “The Ultimate Babysitting Course” by L.A. Hoekstra, and “Cook With Me” by Alex Guarnaschelli were donated in memory of Hazel Grega by the Starks Family. The books “Super Fun Family Card Games,” “Music Theory,” and 4 Walt Disney Golden Books were donated in memory of Mabel Gilligan by the Starks Family. The book “Hummingbirds” and the DVDs “Super Hummingbirds” and “Grand Canyon – American Wild Spaces” were donated in memory of Emily Lindsay by the Starks Family. The books “101 Fish A Fly Fisher’s Life List” by Lefty Kren and “The Practical Guide to Fishing” by Martin Ford were donated in memory of Louis M. “Studda” Campo by the CCHS Class of 1965.

### **PUBLIC COMMENT**

None.

### **TREASURER’S REPORT**

Library Director Jolene Franciskovich presented a written treasurer’s report (attached). The report will be filed for audit.

### **DIRECTOR’S PROGRESS AND SERVICE REPORT**

Library Director Jolene Franciskovich submitted the director’s report, which included the statistics for February (attached). The Board of Trustees had no objection to reinstating fines one month after quarantine ends for library materials.

Bryan Gillian, Head of Reference reported to the Board of Trustees on his department. Bryan is working on 90 second Coal City history videos to be posted on Facebook and discussed the history of William Sommerville as an example.

### **STANDING COMMITTEE REPORTS**

#### **Policy**

Chairman Crawford scheduled a meeting on Thursday, March 18 at 10:00 a.m. in the Annex to discuss the (1) Identity Protection Policy, (2) Volunteer Policy, and (3) Interlibrary Loan Policy.

#### **Bylaws**

Chairman Crawford discussed the proposed changes to the Bylaws. These changes will be considered for approval at the next Board meeting.

## **AD HOC COMMITTEE**

### **Strategic Plan Committee**

As a duty of the Vice President, Steve Smith will serve as Chairman of the Committee with Debi Trotter and Becky Sipple as committee members. The Committee will schedule a meeting at the next Board meeting.

## **NEW BUSINESS**

### **National Library Week**

The trustees discussed the upcoming National Library Week from April 4 thru April 10.

### **Staff Service Awards**

The following staff members are eligible for staff service awards this year: Tricia Meyer for 5 years, Heather Banks for 10 years, Brian Grega for 10 years, Leah Bill for 25 years. Trustee McLuckie will be asked to take care of purchasing the awards for the staff members.

### **Library Trivia**

President Phillips provided the Board with a trivia question to familiarize themselves with the history of the library.

## **ANNOUNCEMENTS**

April 2 & 3    Closed for Easter

April 4-10    National Library Week themed “Welcome to Your Library”

April 6        Consolidated Election

April 7        Trustee agenda items deadline

April 13      Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Library Meeting Room, 85 N. Garfield Street, Coal City

## **ADJOURNMENT**

Motion by Debi Trotter and second by Becky Sipple that

### **The Board adjourn.**

Motion carried by roll call vote.

Ayes: Vigna, Crawford, Sipple, Smith, Trotter, and Phillips

Absent: McLuckie

Meeting was adjourned at 7:24 p.m.

Signature: \_\_\_\_\_ April 13, 2021  
Carol Crawford, Secretary