

Coal City Public Library District

Regular Board Meeting

May 11, 2021

**CALL TO ORDER**

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m. President Phillips addressed the Board of Trustees indicating how much she had enjoyed her almost 35 years as a Board Member and how she would still continue to support the library. Trustees thanked President Phillips for her years of service, loyalty, leadership and dedication.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith
Renee McLuckie	Debi Trotter
Lois Phillips	Dean Vigna
Becky Sipple	

Others present:

Jolene Franciskovich, Director  
Leah Bill, Assistant Library Director  
Cindy Starks, Communications Coordinator  
Dana Abraham, Head of Adult Services

**CORRECTIONS TO AGENDA**

None.

**CONSENT AGENDA**

1. April 13, 2021 Regular Board Meeting Minutes
2. April 21, 2021 Special Board Meeting Minutes
3. April 29, 2021 Strategic Plans Committee Meeting Minutes
4. Identity Protection Policy
5. Interlibrary Loan Policy
6. Volunteer Policy
7. Action of Bills

Motion by Debi Trotter and second by Steve Smith that

**The Board approve the consent agenda items: (1) April 13, 2021 Regular Board Meeting Minutes, (2) April 21, 2021 Special Board Meeting Minutes, (3) April 29, 2021**

**Strategic Plans Committee Meeting Minutes, (4) Identity Protection Policy, (5) Interlibrary Loan Policy, (6) Volunteer Policy, and (7) Action of Bills.**

Motion carried by roll call vote.

Ayes: Trotter, Vigna, Crawford, McLuckie, Sipple, and Phillips

Abstain: Smith

**CORRESPONDENCE**

None.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Chairman McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

**DIRECTOR'S PROGRESS AND SERVICE REPORT**

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for April (attached). Jolene updated the Board of Trustees on the status of the legislation concerning the Dresden Power Station. President Phillips suggested the Board of Trustees take part in the strategic plan webinar that RAILS is offering to Trustees.

Dana Abraham, Head of Adult Services, presented the statistics for adult programs, discussed the in-person programs and events offered such as exercise, blood drive, ice cream social, and movies on the lawn, and the virtual programs such as quilt show and Veterans Day program. Information was provided concerning the upcoming Summer Reading Challenge (SRC) through the Beanstack app. Adults completing the SRC will receive a CCPLD logoed utility tote and three winners will receive the grand prize of a \$100 gift card to the local business of their choice.

**STANDING COMMITTEE REPORTS**

President Phillips provided the Board of Trustees with a description of the standing committees. Trustees were asked to mark the standing committees they had interest in serving on and give it to the Library Director. Appointments for the new committee members will be made at the June meeting.

**Budget**

Chairman McLuckie provided the Board of Trustees with a FY 21-22 Salary Scale to be considered at the next meeting.

Chairman McLuckie scheduled a Committee meeting for Friday, May 28 at 2:00 p.m. in the Annex to discuss the Budget and Appropriation Ordinance.

## **AD HOC COMMITTEE**

### **Strategic Plan Committee**

Chairman Smith provided the Board of Trustees with the proposed changes to the Strategic Plan for their review and consideration at the next Board meeting.

## **NEW BUSINESS**

### **Board Officer Information**

Secretary Crawford provided the Board of Trustees with the Board Officer descriptions. Trustees are to let Secretary Crawford know of their interest in running for an office or nominating another Trustee for an office. There will be an election of officers at the June meeting.

### **Committee Minute Review**

President Phillips asked the Chairman of the Committees they serve to review their own committee meeting minutes to make sure they were accurate, correct and up to date and to report their findings at the next Board meeting.

### **Closed Session**

Motion by Steve Smith and second by Renee McLuckie that

**The Board move into closed session under 5 ILCS 120/2 (1) to discuss the Library Director's Annual Evaluation.**

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, Smith, Trotter, and Phillips

Entered closed session at 7:12 p.m.

Returned to open session at 7:27 p.m.

### **Annual Director Evaluation**

Motion by Steve Smith and second by Renee McLuckie that

**The Board approve the final draft of the Library Director Evaluation.**

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Trotter, Vigna, Crawford, and Phillips

## **ANNOUNCEMENTS**

May 31        Closed for Memorial Day

June 2        Trustee agenda items deadline

June 8        Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Library Meeting Room, 85 N. Garfield Street, Coal City

**ADJOURNMENT**

Motion by Debi Trotter and second by Steve Smith that

**The Board adjourn.**

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Trotter, Vigna, and Phillips

Meeting was adjourned at 7:30 p.m.

Signature: \_\_\_\_\_ June 8, 2021  
Carol Crawford, Secretary