

Coal City Public Library District
Regular Board Meeting
May 12, 2020

CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Becky Sipple
Renee McLuckie	Steve Smith
Lois Phillips	Debi Trotter

Trustees absent:

Kris McPherson

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator

CORRECTIONS TO AGENDA

No corrections were made to the agenda.

CONSENT AGENDA

1. April 14, 2020 Regular Board Meeting Minutes
2. April 23, 2020 Special Board Meeting Minutes
3. February 19, 2020 Building and Grounds Committee Meeting Minutes
4. Investment Policy legal update
5. Action of Bills

Renee McLuckie asked that the April 14, 2020 Regular Board Meeting Minutes be pulled from the consent agenda. President Phillips assigned this item for discussion following action on the consent agenda.

Motion by Debi Trotter and second by Steve Smith that

The Board approve the consent agenda items: April 23, 2020 Special Board Meeting Minutes, February 19, 2020 Building and Grounds Committee Meeting Minutes, Investment Policy legal update, and Action of Bills.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Trotter and Phillips

Absent: McPherson

Nays: None

The Board discussed the April 14, 2020 Regular Board Meeting Minutes and under the Announcements section corrected the time of the April 23, 2020 Special Board Meeting to 12:00 p.m. instead of 6:30 p.m.

Motion by Renee McLuckie and second by Debi Trotter that

The Board approve the corrected April 14, 2020 minutes.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Trotter, Crawford, McLuckie, and Phillips

Absent: McPherson

Nays: None

CORRESPONDENCE

Thank you notes were received from Wendy Oakes and Cindy Starks.

PUBLIC COMMENT

None.

TREASURER'S REPORT

Chairman McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for April (attached). Ms. Franciskovich gave a Faircom update to the Board of Trustees. The Board of Trustees listened to a voicemail from a grateful parent for the personal storytimes their daughters received. Staff vacation time was discussed. This item will be added to next month's meeting agenda as an action item. The Board approved the Library Director's recommendation to waive fines for the summer.

STANDING COMMITTEE REPORT

Budget

Chairman Renee McLuckie scheduled a committee meeting for Friday, June 5 at 1:30 p.m. in Irving Street Annex A to discuss the FY 20/21 Budget.

Policy

Chairman Crawford discussed the proposed changes to the Board of Trustees Policy.

NEW BUSINESS

Committee Minute Review

President Phillips requested that committee chairmen review their committee meeting minutes from May 2019 through May 2020 and report their findings at the next regularly scheduled Board meeting.

Library Committee Operation Analysis

A Library Committee Operation Analysis survey was given to the Board of Trustees and Library Director to complete and return to President Phillips by Saturday, May 16.

Closed Session

Motion by Steve Smith and second by Renee McLuckie that

The Board move into closed session under 5 ILCS 120/2 (1) to discuss the Annual Library Director Evaluation.

Motion carried by roll call vote.

Ayes: Smith, Trotter, Crawford, McLuckie, Sipple, and Phillips

Absent: McPherson

Nays: None

Entered closed session at 7:18 p.m.

Returned to open session at 7:28 p.m.

Annual Director Evaluation

Motion by Steve Smith and second by Renee McLuckie that

The Board approve the final draft of the Library Director evaluation.

Motion carried by roll call vote.

Ayes: Trotter, Crawford, McLuckie, Sipple, Smith, and Phillips

Absent: McPherson

Nays: None

ANNOUNCEMENTS

May 25 Library Closed for Memorial Day

June 3 Trustee agenda items deadline

June 9 Regular monthly meeting of the Coal City Public Library District
at 6:30 pm, Irving Street Annex, 70 N. Irving Street, Coal City

ADJOURNMENT

Motion by Debi Trotter and second by Becky Sipple that

The Board adjourn.

Motion carried by a roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Trotter, and Phillips

Nays: None

Absent: McPherson

Meeting was adjourned at 7:31 p.m.

Approved: _____

Signature: _____ June 9, 2020
Carol Crawford, Secretary