

Coal City Public Library District

Regular Board Meeting

May 14, 2024

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Betsy Stahler
Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna
Steve Smith	

Others present:

Jolene Franciskovich, Library Director
Leah Bill, Assistant Director
Cindy Starks, Communications Coordinator
Dana Abraham, Head of Adult Services

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. April 9, 2024 Regular Board Meeting Minutes
2. April 30, 2024 Special Board Minutes
3. May 6, 2024 Budget Committee Meeting Minutes
4. Board of Trustees Policy
5. Bylaws
6. Crisis Communication Plan
7. Action of Bills

Motion by Betsy Stahler and second by Carol Crawford that

The Board approve the consent agenda items: (1) April 9, 2024 Regular Board Meeting Minutes; (2) April 30, 2024 Special Board Minutes; (3) May 6, 2024 Budget Committee Meeting Minutes; (4) Board of Trustees Policy; (5) Bylaws; (6) Crisis Communication Plan; and (7) Action of Bills.

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, Smith, Stahler, and Trotter

CORRESPONDENCE

A donation was received in the amount of \$125.00 from the Ferrara/McCants family as a thank you for private use of the meeting room for a birthday party. The books “Cherry Cheesecake Murder” and “Fudge Cupcake Murder” both by Joanne Fluke were donated in memory of Patricia Wiezorek Schultz by the Coal City High School Class of 1965. A donation in the amount of \$600.00 was given in Honor of Randi McLuckie’s retirement by the McLuckie family. The books “Only the Brave” by Danielle Steel and “Funny Story” by Emily Henry were donated in memory of Joan Ryan by the McLuckie Family. A thank you notes was received from Cindy Starks for the 20 year anniversary gift and National Library Week lunch.

PUBLIC COMMENT

None.

TREASURER’S REPORT

Treasurer Renee McLuckie presented a written treasurer’s report (attached). The report will be filed for audit.

ADULT SERVICES REPORT

Dana Abraham, Head of Adult Services presented the Board of Trustees with a departmental report. Adult Services had 419 adult programs in 2023 with 12,552 attendees. New events included Barbie Week and Family Photo Day.

DIRECTOR’S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director’s report, which included the statistics for April (attached). The Board of Trustees approved closing the Library on Friday, August 9 for an in-service staff training day.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie discussed the proposed salary scale FY24-25 with the Board of Trustees. It will be considered at the new Board meeting for approval.

Building and Grounds

President Trotter appointed Dean Vigna as the Building and Grounds Committee Chairman.

Motion by Dean Vigna and second by Steve Smith that

The Board accept the quote from Crown Custom Cabinetry Inc. in the amount of \$11,045.00 to remodel the library’s staff kitchen.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Stahler, Vigna, and Trotter

A Building and Grounds Committee meeting was scheduled for Thursday, June 6 at 10:00 a.m. at the Crown Custom Cabinetry showroom in Morris.

NEW BUSINESS

Annual Director Evaluation

Motion by Steve Smith and second by Renee McLuckie that

The Board approve the final draft of the Annual Director Evaluation.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

Trustee Open Discussion

The Trustees discussed recent articles on library trends.

ANNOUNCEMENTS

May 27 Closed for Memorial Day

June 5 Trustee agenda deadline

June 11 Regular monthly meeting of the Coal City Public Library District
at 6:30 p.m. in the Irving Street Annex

ADJOURNMENT

Motion by Steve Smith and second by Renee McLuckie that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Stahler, Vigna, Crawford, McLuckie, and Trotter

Meeting was adjourned at 7:14 p.m.

Signature: _____ June 11, 2024
Carol Crawford, Secretary