

Coal City Public Library District  
Regular Board Meeting  
November 8, 2022

**CALL TO ORDER**

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Betsy Stahler
Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna
Steve Smith	

Others present:

Jolene Franciskovich, Library Director  
Leah Bill, Assistant Director  
Cindy Starks, Communications Coordinator

**CORRECTIONS TO AGENDA**

None.

**CONSENT AGENDA**

1. October 11, 2022 Regular Board Meeting Minutes
2. October 14, 2022 Building and Grounds Committee Meeting Minutes
3. Computer and Internet Policy
4. Corporate Credit Card Policy
5. Investment Policy
6. Action of Bills

Motion by Betsy Stahler and second by Renee McLuckie that

**The Board approve the consent agenda items: (1) October 11, 2022 Regular Board Meeting Minutes; (2) October 14, 2022 Building and Grounds Committee Meeting Minutes; (3) Computer and Internet Policy; (4) Corporate Credit Card Policy; (5) Investment Policy; and (6) Action of Bills.**

Motion carried by roll call vote.

Ayes: Vigna, Crawford, McLuckie, Sipple, Smith, Stahler, and Trotter

## **CORRESPONDENCE**

The book “Whole Food For Your Family” was donated by the Starks Family in memory of Florance McLuckie. A thank you note was received from the Operation Firm Handshake Committee for the Library’s participation in their event this year.

## **PUBLIC COMMENT**

None.

## **TREASURER’S REPORT**

Chairman McLuckie presented a written treasurer’s report (attached). The report will be filed for audit.

## **DIRECTOR’S PROGRESS AND SERVICE REPORT**

Library Director Jolene Franciskovich submitted the director’s report, which included the statistics for October (attached). Jolene informed the Board that the Library’s giving tree would contain \$10 donation ornaments with all donations received going to the Coal City Food Pantry and Help 4 Hope. The giving tree will run from Saturday, November 26 thru Tuesday, December 20 to correspond with this year’s Coalers Business Alliance Holiday Passport program.

## **STANDING COMMITTEE REPORTS**

### **Budget**

Chairman McLuckie discussed the FY21-22 Audit with the Board.

Motion by Renee McLuckie and second by Steve Smith that

**The Board accept the FY21-22 Audit as presented.**

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

Chairman McLuckie discussed Ordinance No. 22-3 an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year 2022-2023.

Motion by Renee McLuckie and second by Carol Crawford that

**The Board adopt Ordinance No. 22-3 an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year 2022-2023.**

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Stahler, Vigna and Trotter

### **Policy Committee**

Chairman Crawford discussed the proposed changes to the Library Director Annual Evaluation Form. There were no changes recommended for the Public Comment Policy and Registered Sex Offender Policy. These policies will be considered for approval at the next regular Board meeting.

### **Building and Grounds**

Chairman Sipple presented the Board with a quote from Lincoln Office for new library furniture.

Motion by Becky Sipple and second by Betsy Stahler that

**The Board accept the quote from Lincoln Office in the amount of \$4,427.37 for tables and chairs.**

Motion carried by roll call vote.

Ayes: Sipple, Smith, Stahler, Vigna, Crawford, McLuckie, and Trotter

### **NEW BUSINESS**

#### **Introduction to Cyber Security**

The Board reviewed a video concerning Cyber Security.

#### **Serving Our Public 4.0: Standards for Illinois Public Libraries**

The Board reviewed and discussed the checklist synopsis of the Serving Our Public 4.0: Standards for Illinois Public Libraries.

### **ANNOUNCEMENTS**

November 23 Early Close 3:00 p.m.

November 24 Closed for Thanksgiving

December 7 Trustee agenda items deadline

December 13 Board Photo

December 13 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex

### **ADJOURNMENT**

Motion by Steve Smith and second by Becky Sipple that

**The Board adjourn the meeting.**

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, McLuckie, Sipple, and Trotter

Meeting was adjourned at 7:35 p.m.

Signature: \_\_\_\_\_ December 13, 2022  
Carol Crawford, Secretary