

Coal City Public Library District

Regular Board Meeting

September 13, 2022

**CALL TO ORDER**

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna
Betsy Stahler	

Trustees absent:

Carol Crawford and Steve Smith

Others present:

Jolene Franciskovich, Library Director  
Leah Bill, Assistant Director  
Cindy Starks, Communications Coordinator

**CORRECTIONS TO AGENDA**

None.

**CONSENT AGENDA**

1. August 23, 2022 Public Hearing Minutes
2. August 23, 2022 Regular Board Meeting Minutes
3. Action of Bills

Motion by Renee McLuckie and second by Betsy Stahler that

**The Board approve the consent agenda items: (1) August 23, 2022 Public Hearing Minutes; (2) August 23, 2022 Regular Board Meeting Minutes; and (3) Action of Bills.**

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Stahler, Vigna, and Trotter

Absent: Crawford and Smith

**CORRESPONDENCE**

Donations in memory of Avis Brancato were received from: the Pierard Family, Jolene Franciskovich, Katherine Rose, Gary and Helen Swanson, Joel and Linda Micetich, Jeanne

Ronchetti, Kimberly Reilly, Rita Willis, Jeff and Jessie Kasher, Kelly and William Leopold, Alan and Janis Gagliardo, Karen Dangelo, Anna Quinzio-Zafran, Dolores Ligmanowski, Diane Smoczynski, Debi and Noel Trotter, and Jamie Frazier.

### **PUBLIC COMMENT**

None.

### **TREASURER'S REPORT**

Chairman McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for June (attached). The Board had no objection to donating October fines to the Coal City Food Pantry and Help 4 Hope.

### **STANDING COMMITTEE REPORTS**

#### **Budget**

Chairman McLuckie discussed Ordinance 22-2 Special Reserve Fund Transfer.

Motion by Renee McLuckie and second by Becky Sipple that

**The Board adopt Ordinance 22-2 Special Reserve Fund Transfer.**

Motion carried by roll call vote.

Ayes: Stahler, Vigna, McLuckie, Sipple, and Trotter

Absent: Crawford and Smith

#### **Policy Committee**

President Trotter scheduled a Policy Committee meeting for Friday, September 23 at 10:00 a.m. in the Annex to review the Internet Use Policy, Company Credit Card Policy, and Investment Policy.

#### **Building and Grounds**

Chairman Sipple scheduled a Building and Grounds Committee meeting for Friday, October 14 at 10:00 a.m. in the Annex to talk about furniture.

### **NEW BUSINESS**

#### **Meeting Room Usage**

The Board of Trustees discussed the use of the meeting spaces for private parties. Jolene Franciskovich was directed to work on some proposed procedures for implementing private parties into the current Meeting Room Policy.

### **Roberts Rules of Order**

The Board of Trustees viewed a workshop concerning Roberts Rules of Order where they learned about the roles of members and the rights of members.

### **Open Meetings Act Certification**

The Board of Trustees is only required to take the Open Meetings Act Certification within 90 days of becoming a trustee. President Trotter told the Board of Trustees they were welcome to take a refresher course of the Open Meetings Act Certification if they would like but it is not required.

### **ANNOUNCEMENTS**

October 5 Trustee agenda items deadline

October 11 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex

### **ADJOURNMENT**

Motion by Becky Sipple and second by Dean Vigna that

**The Board adjourn the meeting.**

Motion carried by roll call vote.

Ayes: Vigna, McLuckie, Sipple, Stahler, and Trotter

Absent: Crawford and Smith

Meeting was adjourned at 7:14 p.m.

Signature: \_\_\_\_\_ October 11, 2022  
Carol Crawford, Secretary