

Coal City Public Library District

Regular Board Meeting

September 14, 2021

CALL TO ORDER

President Debi Trotter called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

ROLL CALL

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith
Renee McLuckie	Debi Trotter
Becky Sipple	Dean Vigna

Others present:

Jolene Franciskovich, Director
Leah Bill, Assistant Library Director
Cindy Starks, Communications Coordinator
Betsy Stahler, Resident

CORRECTIONS TO AGENDA

None.

CONSENT AGENDA

1. August 24, 2021 Public Hearing Minutes
2. August 24, 2021 Regular Board Meeting Minutes
3. Action of Bills

Motion by Steve Smith and second by Carol Crawford that

The Board approve the consent agenda items (1) August 24, 2021 Public Hearing Minutes, (2) August 24, 2021 Regular Board Meeting Minutes, and (3) Action of Bills.

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Vigna, and Trotter

Abstain: Smith

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

SPECIAL ORDERS

Resolution 21-1 A Resolution to Declare a Vacancy and Appoint a New Library Trustee

Motion by Steve Smith and second by Renee McLuckie that

The Board adopt Resolution 21-1 A Resolution to Declare a Vacancy and Appoint a New Library Trustee.

Motion carried by roll call vote.

Ayes: Sipple, Smith, Vigna, Crawford, McLuckie, and Trotter

Official Oath – Trustee Appointment

Secretary Crawford presented Betsy Stahler with the Official Oath for execution.

President Trotter explained to Trustee Stahler that she would be serving on the Building & Grounds Committee.

TREASURER’S REPORT

Chairman McLuckie presented a written treasurer’s report (attached). The report will be filed for audit.

DIRECTOR’S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director’s report, which included the statistics for August (attached). The Board of Trustees had no objection to donating the October fines collected to the Coal City Food Pantry and Help 4 Hope.

STANDING COMMITTEE REPORTS

Budget

Chairman McLuckie discussed the Special Reserve Fund Transfer Ordinance.

Motion by Renee McLuckie and second by Steve Smith that

The Board adopt Ordinance No. 21-2 Special Reserve Fund Transfer.

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, McLuckie, Sipple, and Trotter

Chairman McLuckie set a committee meeting on Monday, September 20 at 2:00 p.m. in Annex A to discuss a Resolution determining an estimate of funds needed for 2021-2022 fiscal year.

Policy

Chairman Crawford discussed changes to the following policies: (1) Search Warrant Policy, and (2) Meeting Spaces Policy and Meeting Room Application. These policies will be up for consideration at the next meeting.

Building and Grounds

Chairman Sipple discussed the flooring for the circulation areas.

Motion by Becky Sipple and second by Steve Smith that

The Board accept the quote from West Flooring to re-carpet the circulation office and behind the circulation desk in the amount of \$6,039.

Motion carried by roll call vote.

Ayes: Stahler, Vigna, Crawford, McLuckie, Sipple, Smith, and Trotter

Chairman Sipple set a committee meeting on Monday, September 20 at 1:00 p.m. in the library to discuss painting.

NEW BUSINESS

Serving Our Public Library 4.0: Standards for Illinois Public Libraries Chapters 1-4

The Board of Trustees discussed chapters 1 thru 4 of *Serving Our Public Library 4.0: Standards for Illinois Public Libraries*. The Trustees are to review chapters 5 thru 8 for the next meeting.

Board of Trustees Policy

The Board of Trustees discussed pages 1 thru 4 of the Board of Trustees Policy. The Trustees are to review pages 8 thru 12 for the next meeting.

Trustee Open Meetings Act

President Trotter reported that the website for the State of Illinois is down with respect to the Open Meetings Act training. Betsy Stahler was directed to take the training once it becomes available.

ANNOUNCEMENTS

October 6 Trustee agenda items deadline

October 12 Regular monthly meeting of the Coal City Public Library District held in the Irving Street Annex starting at 6:30 p.m.

ADJOURNMENT

Motion by Becky Sipple and second by Renee McLuckie that

The Board adjourn the meeting.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, Crawford, and Trotter

Meeting was adjourned at 7:14 p.m.

Signature: _____ October 12, 2021
Carol Crawford, Secretary