# Coal City Public Library District

## Regular Board Meeting

September 8, 2020

### CALL TO ORDER

President Lois Phillips called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 pm.

### **ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Carol Crawford Becky Sipple

Renee McLuckie Steve Smith

Kris McPherson Debi Trotter

Lois Phillips

Others present:

Jolene Franciskovich, Director

Leah Bill, Assistant Director

Cindy Starks, Communications Coordinator

## **CORRECTIONS TO AGENDA**

President Phillips asked the Board of Trustees to add Dresden Committee to New Business on the agenda.

### **CONSENT AGENDA**

- 1. August 25, 2020 Public Hearing Minutes
- 2. August 25, 2020 Regular Board Meeting Minutes
- 3. Action of Bills

Motion by Debi Trotter and second by Steve Smith that

The Board approve the consent agenda items: 1. August 25, 2020 Public Hearing Minutes 2. August 25, 2020 Regular Board Meeting Minutes, and 3. Action of Bills.

Motion carried by roll call vote.

Ayes: Trotter, McPherson, Crawford, McLuckie, Sipple, Smith, and Phillips

Nays: None

## **CORRESPONDENCE**

None.

## **PUBLIC COMMENT**

None.

# TREASURER'S REPORT

Chairman McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

### DIRECTOR'S PROGRESS AND SERVICE REPORT

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for August (attached). Director Franciskovich added to the report the update on the announced Dresden Station closure. The Board of Trustees had no objection to the library collecting food and monetary donations for the local food pantries.

# **STANDING COMMITTEE REPORT**

# **Budget**

Chairman McLuckie discussed the money to be transferred to the Special Reserve Fund.

Motion by Renee McLuckie and second by Kris McPherson that

The Board transfer \$90,000 from FY 2019-2020 from the general fund to the special reserve fund.

Motion carried by roll call vote.

Ayes: McPherson, Crawford, McLuckie, Sipple, Smith, Trotter, and Phillips

Nays: None

Chairman McLuckie scheduled a meeting on Tuesday, September 15 at 2:30 p.m. in the Annex to review the Levy.

## **Policy**

Chairman Crawford discussed the proposed Committee changes to the (1) Computer & Internet Use Policy, (2) Credit Card Policy, (3) Investment Policy, and (4) Patron Use & Behavior Policy. These policies will be considered for approval at the next regular Board meeting.

### **NEW BUSINESS**

### Serving Our Public 4.0: Standards for Illinois Public Libraries Chapters 1 & 2

The Board of Trustees reviewed and discussed Chapters 1 and 2 of the *Serving Our Public 4.0: Standards for Illinois Public Libraries*.

### **Open Meetings Act Certification**

The Board of Trustees were provided with information for taking the Open Meetings Act
Training and were directed by President Phillips to take the training prior to the next meeting,
print out the completion certificate, and present it during the next regular Board meeting.

## **Library Board Maturity Evaluation**

The Board of Trustees received a Library Board Maturity Evaluation to complete and return to President Phillips in her mailbox on or before Saturday, September 19.

### **Dresden Committee**

President Phillips talked to the Board about the importance of advocating for the library where it concerns the Dresden Station closure. The committee will consist of Chairman Renee McLuckie, Carol Crawford, Debi Trotter, Steve Smith, and Kris McPherson.

# **ANNOUNCEMENTS**

October 7 Trustee agenda items deadline

October 13 Regular monthly meeting of the Coal City Public Library District

at 6:30 p.m. in the Library Meeting Room, 85 N. Garfield Street, Coal City

### **ADJOURNMENT**

Motion by Debi Trotter and second by Steve Smith that

### The Board adjourn.

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Trotter, McPherson, Crawford, and Phillips

Nays: None

Meeting was adjourned at 7:13 p.m.

Signature: Carol Crawford, Secretary October 13, 2020