

Coal City Public Library District

Regular Board Meeting

March 11, 2025

**CALL TO ORDER**

Vice President Steve Smith called the regular monthly meeting of the Coal City Public Library District Board of Trustees to order at 6:30 p.m.

**ROLL CALL**

Communications Coordinator called the roll.

Trustees present:

Carol Crawford	Steve Smith
Renee McLuckie	Betsy Stahler
Becky Sipple	Dean Vigna

Absent: Debi Trotter

Others present:

Jolene Franciskovich, Library Director  
Leah Bill, Assistant Director  
Cindy Starks, Communications Coordinator

**CORRECTIONS TO AGENDA**

Vice President Smith added Resolution 24-4 to the agenda as an action item under New Business and after Buildings and Grounds. Bryan Gilligan's Circulation Report was removed from the agenda.

**CONSENT AGENDA**

1. February 11, 2025 Regular Board Meeting Minutes
2. Action of Bills
3. Americans with Disabilities Act (ADA) Policy/Procedures
4. Local Election Official Apparent Conformity Policy
5. Patron Use and Behavior Policy
6. Reference/Reader's Advisory Policy
7. Violence Prevention Policy

Motion by Renee McLuckie and second by Betsy Stahler that

**The Board approve the consent agenda items: (1) February 11, 2025 Regular Board Meeting Minutes; (2) Action of Bills; (3) Americans with Disabilities Act (ADA) Policy/Procedures; (4) Local Election Official Apparent Conformity Policy; (5) Patron Use and Behavior Policy; (6) Reference/Reader's Advisory Policy; and (7) Violence Prevention Policy.**

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna and Crawford

Absent: Trotter

## **CORRESPONDENCE**

None.

## **PUBLIC COMMENT**

None.

## **TREASURER'S REPORT**

Treasurer Renee McLuckie presented a written treasurer's report (attached). The report will be filed for audit.

## **DIRECTOR'S PROGRESS AND SERVICE REPORT**

Library Director Jolene Franciskovich submitted the director's report, which included the statistics for February (attached).

## **STANDING COMMITTEE REPORTS**

### **Policy**

Chairman Crawford scheduled a committee meeting on Thursday, March 20 at 10:00 a.m. in Annex A to review the following policies: (1) Identity Protection Policy; (2) Interlibrary Loan Policy; and (3) Volunteer Policy.

## **NEW BUSINESS**

### **Grundy County Transit Donation**

The Board of Trustees discussed the Grundy County Transit donation request. There was no action taken.

### **Building and Grounds**

Library Director Jolene Franciskovich presented the report for Buildings and Ground. Some revisions have been made to the fire pump room electrical upgrade contract so we do not have an executed contract at this time. Jolene contacted the Village of Coal City and they have agreed to redo the alley at the same time as the Library does the parking lot.

### **Resolution 24-4**

Motion by Renee McLuckie and second by Becky Sipple that

**The Board adopt Resolution 24-4 Authorizing an Appeal to the State of Illinois  
Property Tax Appeal Board.**

Motion carried by roll call vote.

Ayes: Smith, Stahler, Vigna, Crawford, McLuckie, and Sipple

Absent: Trotter

### **National Library Week**

National Library Week is April 6<sup>th</sup>-12<sup>th</sup> with the theme "Drawn to the Library." The Board will provide food to the staff at a time Jolene chooses during that week.

**Board Service Awards**

There will be one Board service award given out at the next Board meeting.

**Closed Session**

Motion by Carol Crawford and second by Betsy Stahler that

**The Board enter into closed session under 5 ILCS 120/2 (1) to discuss the Director’s retirement.**

Motion carried by roll call vote.

Ayes: Crawford, McLuckie, Sipple, Smith, Stahler, and Vigna

Absent: Trotter

Entered Closed: 6:54 p.m.

Returned to Open: 7:02 p.m.

**Library Director Position**

Motion by Carol Crawford and second by Betsy Stahler that

**The Board name Leah Bill as Library Director effective July 1, 2025 at \$81,500.**

Motion carried by roll call vote.

Ayes: McLuckie, Sipple, Smith, Stahler, Vigna, and Crawford

Absent: Trotter

**Trustee Open Discussion**

The Trustees discussed recent articles on library trends.

**ANNOUNCEMENTS**

April 7-12 National Library Week themed “Drawn to the Library”

April 2 Deadline for Agenda

April 8 Regular monthly meeting of the Coal City Public Library District at 6:30 p.m. in the Irving Street Annex

**ADJOURNMENT**

Motion by Renee McLuckie and second by Dean Vigna that

**The Board adjourn the meeting.**

Ayes: Stahler, Vigna, Crawford, McLuckie, Sipple, and Smith

Absent: Trotter

Meeting was adjourned at 7:05 p.m.

Signature: \_\_\_\_\_ April 8, 2025  
Carol Crawford, Secretary